



<b>Job profile</b>	<b>Project Manager</b>
<b>Organization</b>	Society for the Upliftment of Villagers & Development of Himalayan Areas (SUVIDHA)
<b>Location</b>	<b>Meghalaya</b>

## **About SUVIDHA**

Society for the Upliftment of Villagers & Development of Himalayan Areas (SUVIDHA) is a Premier not for profit organization that has been working towards the singular goal of building a more equitable nation since 2004. With the vision of empowering the marginalised communities through social and economic development and mitigating climate changes, SUVIDHA actively collaborates with social impact organisations, private and government stakeholders. The organization's interventions have brought about lasting change across different sectors and regions in India. With the support of various funders involved in its various programmes, SUVIDHA aims to create sustainable, replicable and scalable models of development, accessible to all.

## **Job Summary:**

Project managers are responsible for making sure projects get done. They oversee the team, give out tasks, and track progress to finish the project on time. They plan, organize, and execute projects while sticking to budgets and schedules. Project managers lead the team, set goals, talk with everyone involved, and make sure the project is completed successfully.

## **Educational Qualification:**

- Bachelor's degree in Agriculture, Hotel management, BBA/MBA, MSW preferred. General B.Sc. with experience in developmental sector or marketing will be considered.

## **Experience:**

- Minimum of 3-5 years' experience in agro-processing, agriculture, Marketing, developmental sector, value chain, etc will be considered.
- Experience designing and conducting training modules.
- Experience conducting capacity building with agribusinesses and/or community groups.
- Fair geographical knowledge.
- Fair knowledge of the local context.

## **Key Responsibilities:**

- Build capacity of agricultural enterprises to perform market-oriented processing for value addition of target commodities.
- Assist agribusiness entrepreneurs and enterprises, including farmers' organizations, in identifying and applying appropriate value addition and processing technologies.
- Help to establish and/or strengthen community-based groups, associations, cooperatives, and enterprises for processing

- Provide technical and business development services to associations, cooperatives, and enterprises to ensure they are functional, sustainable, and able to meet food safety and regulatory standards
- Collecting samples, where possible, for subsequent inspection.
- Project Management Skills such as project resources (including teams and workers)
- Leading quality assurance
- Planning and documenting project tasks
- Ensuring deliverables are delivered on-time

### **Employment type:**

- Full time

### **Salary:**

- Salary will be commensurate with experience and will match organizational standards. norms.

### **Language:**

- Excellent communication in English is essential. Understanding Hindi language is desirable

- **Apply Process:** -

Please send your Updated CV with two references to  
**hr@suidha.org.in**