



Society for the Upliftment of Villagers & Development of Himalayan Areas (SUVIDHA)

Near H.P. Petrol Pump, RTO Road, Udayalpur, PO Anandpur, Haldwani, Uttarakhand - 263139

Date of Advertisement: 24-02-2024

Last Date for Application: 09-03-2024

Mail id for proposal submission: procurement@suvidha-india.org

Date	Subject
24/02/2024	Advertisement for the consultancy of Rapid Rural Assessment for Clean Drinking Water in Schools, Gadchiroli District, Maharashtra

Dear Sir /Madam,

We kindly request you to submit your proposal for **the consultancy of Rapid Rural Assessment for Clean Drinking Water in Schools, Gadchiroli District, Maharashtra**

Please be guided by the form attached here to as Annex 2 (application form), in submitting your application. Applications must be submitted on or before **9th March 2024**.

Empanelment Applications shall be reviewed and evaluated based on completeness and compliance of the Application and responsiveness with the requirements of the advertisement and all other annexes providing details of SUVIDHA requirements.

The empanelment Application that complies with all of the requirements, meets all the evaluation criteria shall be selected and awarded the empanelment. Any offer that does not meet the requirements shall be rejected. The empanelment of selected service providers will remain effective for a period of **6 months** from the date of award.

SUVIDHA encourages every prospective Service Provider to prevent and avoid conflicts of interest, by disclosing to SUVIDHA if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, and other information used in this Advertisement. SUVIDHA implements a zero tolerance on fraud and other prescribed practices, and is committed to preventing, identifying and addressing all such acts and practices against SUVIDHA. Thank you and we look forward to receiving your empanelment application forms.

Sincerely yours,

Authorized Signatory
SUVIDHA

Format for Price Bid

(To be printed in pre-numbered Quotation format or if same is not available then on letter head with unique number and date)

S.No.	Particulars	Description/Remarks	QTY	Quote Price / Unit
1	Rapid Rural Assessment and DPR Preparation for Clean Drinking Water in Schools, Gadchiroli District, Maharashtra	Rapid Rural Assessment and Detailed Project Report with GIS Tagging of each intervention school in consultation with schools and Education Departments.	01 No.	

Authorized Signatory
SUVIDHA

Annex 2 – APPLICATION FORMAT

To:

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to SUVIDHA in conformity with the requirements defined in the advertisement dated regarding, and all of its attachments, as well as the terms and conditions mentioned in the advertisement.

Note: Kindly furnish all the supporting documents with seals and signature of the applicant /firm.

Name of the Applicant/firm:	
Address of Corporate Office	
Address of Registered Office	
Address of Local Office	
Telephone No. /Mobile	
E-Mail	
Constituency of the Firm: Company/ Partnership / Proprietary	
Name of the Proprietor/ Partners/ Directors(with professional qualifications, if any)	
Year of establishment	
Whether registered with Registrar of Companies/ firm. If so, please provide Registration No. & Date of Incorporation	
Last year turn over in Rs	
PAN Number	
Please furnish copies of Income-tax returns	
Goods and Services Tax: GST Number (Furnish the latest copies of the returns filed) and GST Certificate	
Names of the Bankers with address	
What are your fields of activities? Mention the fields on which you deal.	
Details of the works executed during the last 3 years (please mention only such works which qualifies for eligibility criteria)	

Declaration

All the information furnished by me/us here above is correct to the best of my knowledge and belief.

I/we have no objection if inquiries are made about the work listed by me/us in the accompanying sheets/annexures.

I / we agree that the decision of SUVIDHA in the selection of Service Providers will be final and binding to me/us

I/ We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date the empanelment shall be canceled at the discretion of the society.

SIGNATURE OF THE APPLICANT

NAME & DESIGNATION:

SEAL OF ORGANISATION

Place:

Date:

Minimum Eligible Criteria -

1. Organizations/Proprietor Firms/Companies attached copy of PAN/ GST Registration).

Annex 5: General Terms and Conditions for Services

1.0 LEGAL STATUS:

The Service provider shall be considered as having the legal status of an independent service provider vis-à-vis the SUVIDHA.

2.0 SOURCE OF INSTRUCTIONS:

The service provider shall neither seek nor accept instructions from any authority external to SUVIDHA in connection with the performance of its services under this Empanelment. The Service provider shall refrain from any action that may adversely affect SUVIDHA and shall fulfill its commitments with the fullest regard to the interests of SUVIDHA.

3.0 ASSIGNMENT:

The service provider shall not assign, transfer, pledge or make other disposition of this Empanelment or any part thereof, or any of the Service provider's rights, claims or obligations under this Empanelment except with the prior written consent of SUVIDHA.

4.0 SUB-EMPANELMENTING:

In the event the Service provider requires the services of sub-service providers, the Service provider shall obtain the prior written approval and clearance of SUVIDHA for all sub-service providers. The approval of SUVIDHA of a sub-service provider shall not relieve the Service provider of any of its obligations under this Empanelment. The terms of any sub-empanelment shall be subject to and conform to the provisions of this Empanelment.

5.0 OFFICIALS NOT TO BENEFIT:

The Service provider warrants that no official of SUVIDHA will be offered by the Service provider any direct or indirect benefit arising from this Empanelment or the award thereof. The Service provider agrees that breach of this provision is a breach of an essential term of this Empanelment.

6.0 USE OF NAME, EMBLEM OR OFFICIAL SEAL OF SUVIDHA OR CSR ORGANISATION WHOSE PROJECTS ARE BEING ASSESSED:

The Service provider shall not advertise or otherwise make public the fact that it is a Service provider with SUVIDHA, nor shall the Service provider, in any manner whatsoever, use the name, emblem or official seal of SUVIDHA, or any abbreviation of the name of SUVIDHA **OR CSR ORGANISATION WHOSE PROJECTS ARE BEING ASSESSED** in connection with its business or otherwise.

7.0 CONFIDENTIAL NATURE OF DOCUMENTS AND INFORMATION:

Information and data that is considered proprietary by either Party and that is delivered or disclosed by one Party (“Discloser”) to the other Party (“Recipient”) during the course of performance of the Empanelment, and that is designated as confidential (“Information”), shall be held in confidence by that Party and shall be handled as follows:

8.0 TERMINATION

8.1 Either party may terminate this Empanelment for cause, in whole or in part, upon thirty (30) days’ notice, in writing, to the other party.

8.2 SUVIDHA reserves the right to terminate without cause this empanelment at any time upon 15 days prior written notice to the Service provider, in which case SUVIDHA shall reimburse the Service provider for all reasonable costs incurred by the Service provider prior to receipt of the notice of termination.

8.3 In the event of any termination by SUVIDHA under this Article, no payment shall be due from SUVIDHA to the Service provider except for work and services satisfactorily performed in conformity with the express terms of this Empanelment.

8.4 Should the Service provider be adjudged bankrupt, or be liquidated or become insolvent, or should the Service provider make an assignment for the benefit of its creditors, or should a Receiver be appointed on account of the insolvency of the Service provider, the SUVIDHA may, without prejudice to any other right or remedy it may have under the terms of these conditions, terminate this Empanelment forthwith. The Service provider shall immediately inform the SUVIDHA of the occurrence of any of the above events.